

Changing preferences in a SATAC application

<p>Log into your application via My Application</p>	<ul style="list-style-type: none"> You will need your username and password Choose Change Preferences from the services menu A change of preference includes changes to the order of existing preferences, the addition of new preferences, or the deletion of preferences in an application
<p>You can add new preferences to your application</p>	<ul style="list-style-type: none"> You can list up to six (6) preferences in your application Check the course entry details carefully for closing dates and additional application requirements List courses in order of interest, with 1 being the course you'd most like to study
<p>You can reorder or delete preferences in your application</p>	<ul style="list-style-type: none"> Use lower preferences as a "safety net", and list courses you'd consider studying should you not be made an offer to your first preference List semester 1 courses above courses that start later in the year Be mindful of change of preference deadlines
<p>Don't forget to Save your changes</p>	<ul style="list-style-type: none"> You'll receive an email confirming your change of preference, check it carefully

Changing preferences after receiving an offer

<p>Check and, if necessary, respond to your offer</p>	<ul style="list-style-type: none"> Choose Offer Status from the services menu 1st preference offers are accepted automatically If your offer is to a lower preference, enter your response
<p>Change your preferences</p>	<ul style="list-style-type: none"> Choose Change Preferences from the services menu Add new, or reorder existing, preferences above your offered course so they can be considered in the next scheduled offer round After a preference change you should check the response to your offer, and change it if necessary If you're made an offer to a course, you can no longer delete that preference
<p>Check or change the response to your offer</p>	<ul style="list-style-type: none"> After changing preferences you may need to change the response to your offer in Offer Status Choose a response option that indicates you <i>'still wish to be considered for your higher preferences'</i>